**The 3rd MCI Project Meeting Agenda**

Team 7

*The 3rd MCI group Project client meeting will be held via Zoom at 2:15 pm on 25th March 2021*

**Chair**: Fangyu Yuan

**Secretary**: Haoyu Wang

**Attendance**:

Aditya Chourasia (Team 8)

Chun Yee Herman Lai (Team 7)

Fangyu Yuan (Team 7)

Haoyu Wang (Team 7)

Ian Knight (supervisor/client)

Jinchen Song (Team 8)

Luoyang Xing (Team 8)

Nivedita Potluri (Team 8)

Zhendong Shi (Team 7)

**Apologies**: None

**1 Review progress**

* Drafted Pitch presentation
* Obtained access on Microsoft Teams.
* In progress on business case & milestone plan

**2 Problem & solution**

* Unable to connect with Team 8’s database.
  + Team 8 might convert the data to spreadsheet.
  + Or we might try to get data without a local database.
* What could we have from the change of role in our school email?

**3 Question**

Note: Next meeting will be held on 1st April 2021.